

दाताः पारदर्शकता आणि बांधिलकीसाठी संगणकीकृत प्रशासन



## GUIDELINES FOR ONLINE REGISTRATION OF TRUST.



Office of the Charity Commissioner Government of Maharashtra



Introduction

Welcome to Charity Organization website. Now we will understand the procedure for online registration of Trust under Maharashtra Public Trusts Act, 1950.



#### Caution

Name of the Trust to be registered , shall not be identical with the name of any Country or any State or resembled with any body constituted by the Government or any local authority or which is prohibited under Emblems and Names (Prevention of Improper Use) Act, 1950 such as India / Maharashtra Education Society / Corruption eradication / Human Rights Committee.



## charity.maharashtra.gov.in

Firstly, move on to the charity organization website charity.maharashtra.gov.in





#### Now click on "New User Registration".

#### The Office Of Charity Commissioner Maharashtra State



Contact Us

FAQ

Site Map



Fill every necessary information in the boxes displayed on the screen for New User Registration.

Name		Local Name	
Mobile Number		Email	
User Name			
Password		Confirm Password	
	(e.g Abcd@1234)		
Gender	Select v	Date of Birth	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )
lding Name Or Office Name			
Street Name			
LandMark			
Pin		District	Select
Taluka	Select •	Village	Select •
	Please Enter Correct Code. Generate New Image Type the code from the image		

Register Citizen

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event





In this way, fill up the form properly and also create your own user name and password (note them somewhere for memory).

	Name	Anil	
	Mobile Number	8422924533	_
	User Name	Anil	
	Password	(e.g Abcd@1234)	Conf
	Gender	Male	
Building	Name Or Office Name	Parth Knowledge Network Pvt. Ltd.	
	Street Name	Sector 17	
	LandMark	Near Visava	
	Pin	400708	
	Taluka	Mumbai	
		Please Enter Correct Code.  Generate New Image M5XF1  Type the code from the image	

**Register** Citizen

Local Name अनिल Email anil\_kadam2005@yahoo.co.in nfirm Password ..... Date of Birth 09/12/1978 पाथ नारिलेज नेटवर्क प्राइवेट लिमिटेड सेक्टर 17 विसवाच्या जवळ District Mumbai •

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event



For Security reason, type figure, number seen on the screen, as it is.

Nai	me	Anil	
Mobile Numb			
User Na	me	Anil	
Passwo	Conf		
	(e	g Abcd@1234)	
Geno	der	Nale •	
Name Or Office Name		Parth Knowledge Network Pvt. Ltd.	
Street Na	me	Sector 17	
LandMa	ark	Near Visava	
I	Pin	400708	
Talu	uka	/umbai 🔹	
	PI G Ty	ease Enter Correct Code.	

**Register Citizen** 

Local Name अनिल Email anil\_kadam2005@yahoo.co.in firm Password ..... Date of Birth 09/12/1978 雦 पार्थ नॉलिज नेटवके प्राइवेट लिमिटेड सेक्टर 17 विसवाच्या जवळ District Mumbai Village v

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event



Building



#### Click on "Register".

Name	Anil	Local Name	अनिल
Mobile Number	8422924533	Email	anil_kadam2005@yahoo.co.in
User Name	Anil		
Password		Confirm Password	
	(e.g Abcd@1234)		
Gender	Male	Date of Birth	09/12/1978
Building Name Or Office Name	Parth Knowledge Network Pvt. Ltd.		पाथे नॉलिज नेटवर्क प्राइवेट लिमिटेड
Street Name	Sector 17		सेक्टर 17
LandMark	Near Visava		विसवाच्या जवळ
Pin	400708	District	Mumbai
Taluka	Mumbai	Village	Mumbai
	Please Enter Correct Code. Generate New Image M5XF1 Type the code from the image		

**Register Citizen** 

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event



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Your form will be registered and you will get the respective message.

Data has b	een saved successfully		
Northe		Local Name	
Mobile Number		Email	
User Name			
Password		Confirm Password	
	(e.g Abcd@1234)		
Gender	Select	• Date of Birth	
Building Name Or Office Name			
Street Name			
LandMark			
Pin		District	Select
Taluka	Select	• Village	Select
	Generate New Image		

**Register** Citizen

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event

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#### Now click on "Login".

Name		Local Name	
Mobile Number		Email	
User Name			
Password		Confirm Password	
	(e.g Abcd@1234)		
Gender	Select •	Date of Birth	
Building Name Or Office			
Name			
Street Name			
LandMark			
Pin		District	
		District	Select
Taluka	Select 🔻	Village	Select
	Generate New Image		

**Register** Citizen

Only Trustee, Society member or Event Mandal Member to register as a user and fill the form for their Trust/Society/Event



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v v



Here, type your registered user name and password.





For Security reason, type figure, number seen on the screen, as it is.



© Copyright The Office Of Charity Commissioner 2015.



#### Now click on "Login".





Now you are on your Home Page.

Eve

#### The Office Of Charity Commissioner Maharashtra State

ř	Register Trust	Data Entry	RTI	Schedule VIIA	File A Applic	ation Scheme Change	Apply Certified True Copy	File An Appeal Request	Trust Accounts	Society	LOGOUT
ent	Take An Objecti	on Schedu	le-I Re	gister Report	Trust Update	Search Schedule-I Data	Schedule-I Data Entry				

Welcome Ani

Site Map





You can avail the benefits of services displayed in the colorful boxes.

The Office Of Charity Commissioner Search the site
Maharashtra State FAQ Site Map Contact Us Change Passwor
Register Trust Data Entry RTI Schedule VIIA File A Application Scheme Change Apply Certified True Copy File An Appeal Request Trust Accounts Society
Event Take An Objection Schedule-I Register Report Trust Update Search Schedule-I Data Schedule-I Data Entry
My Applications
③ C・ 中 Register A Register A Register An File A Change File A Change Request Pay Your Fees Submit Your File A
Trust     Society     Event (41C)     Report     CertifiedCopy     Accounts     Complaint       Service Request     Application Type     Select <ul> <li>Trust</li> <li>Select</li> <li>Trust</li> <li>Trust</li> <li>Select</li> <li>Trust</li> <li>Trust</li> <li>Trust</li> <li>Select</li> <li>Trust</li> <li>Trust</li></ul>
Number       Application Date   Trust Name
SEARCH
Service Request Application Trust Name Application Date Status Number Type



### **Directions for online Registration of Trust.**

- 1. Applicant shall online submit the application.
- 2. Before starting the procedure, keep the necessary documents with you and scan and save them on desktop.
- 3. Those documents shall be 150 DPI in size and in black and white.
- 4. After login, click on "Register Trust".
- 5. After clicking on "Register Trust", fill the form properly.

### Now click on "Register Trust".

## The Office Of Charity Commissioner Maharashtra State

1	Register Trust	ita Entry	RTI	Schedule VIIA	File A Appli	cation Scheme Change	Apply Certified True Copy	File An Appeal Request	Trust Accounts	Society	LOGOUT
Event	Take An Objection	Schedul	e-I Re	gister Report	Trust Update	Search Schedule-I Data	Schedule-I Data Entry				

#### My Applications



Site Map

Welcome sunny

Change Password



Fill every necessary information in the form displayed on the screen.

Trust Registration			0
PTR Office	Select v		
Trust Detail			
Trust Name *		Local Trust Name	
Trust PAN Number		NITI Aayog ID	
FCRA Registration Number			
Building Name Or Office Name			
Street Name			
LandMark			
Pin			
State	Maharashtra •	District	Select •
Taluka	Select	Village	Select •
CHECK NAME AVAILABILI	TY		

Event Take An Objection Schedule-I Register Report Trust Update Search Schedule-I Data Schedule-I Data Entry



Click on "CHECK NAME AVAILABILITY" and find out whether the Trust resembling with your trust's name has already been registered or else?

Trust Registration			6
PTR Office	Select		
		1	
Trust Detail			
Trust Name *		Local Trust Name	
Trust PAN Number			
HustrAnnumber		hitt Adyog ib	
FCRA Registration			
Number			
Building Name Or Office			
Name			
Street Name			
		]	
LandMark			
Pin			
State	Maharashtra	District	Select
Taluka			
Taluka	Select	l	Select
CHECK NAME AVAILABILI	тү		

Event Take An Objection Schedule-I Register Report Trust Update Search Schedule-I Data Schedule-I Data Entry



Trustee/Trustees Details

Screen will display name of the Applicant and other details.

Sr.No	Name of the Trustee	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	sunny	25/07/1985	Male		9422703608	shinde3608@gmail.com			Edit
٩	1 🕨 10 🔻								
ADD	TRUSTEES								
Mod	e of Succession								
M	ode of Succession *				Minimum No of Tru	istees *			
Maxin	num No of Trustees				Tenure of T	rustees			
	*					For Life			
	Objects of the Trust	Charitable/W	elfare		Particular of Doc	uments Constitution	of Society		
					creatin	g Trust Decree			
			les			Scheme			
		Orphanage				Trust Deed			
		Religious				Will			
		Social Servic	е			Others			
		Sports							
		Others							
F	Particular other than				Particular of sci	heme If			
d	ocuments about the				any relating to the	he trust			
origir	n or creation of trust								
					A				/



Click on "Edit" for filling remaining information of the Applicant such as Aadhar Card Number, Pan Card Number.

.No	Name of the Trustee	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	ationality
1	sunny	25/07/1985	Male		9422703608	shinde3608@gr	mail.com		Ec
•	1 🕨 10 🔻								
ADD	TRUSTEES								
Mod	e of Succession								
M	ode of Succession *				Minimum No of Trust	tees *			
Maxin	num No of Trustees				Tenure of Tru	istees			
	Î					🗌 For l	Life		
	Objects of the Trust	Charitable/Wel	fare		Particular of Docum	ments 🔲 Cons	stitution of Society		
		Educational			creating	Trust 🔲 Decr	ree		
		Medical				🗌 Inde	nture		
		Old Age Home	S			Sche	eme		
		Orphanage				Trus	t Deed		
		Religious				U Will			
		Social Service				Othe	ers		
		Sports							
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d	or areation of trust								
a origir	for creation of trust								
a origir	for creation of trust								



Trustee/Trustees Details

Now click on "ADD TRUSTEES", for filling the Names of Trustees and their other information.

Sr.No Name of the Trustee	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality	
1 sunny	25/07/1985	Male		9422703608	shinde3608@gmail	.com		Ed	it
< 1 ► 1C ▼									
ADD TRUSTEES									
Mode of Succession									
Mode of Succession *				Minimum No of Tru	istees *				
Maximum No.of Trustees				Tenure of Tr					
*					E E E E E E E E E E E E E E E E E E E				
					E For Life				
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	Educational			creating	g Trust 🔲 Decree				
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	Orphanage				Trust De	eed			
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	Social Service				Others				
	Sports								
	Others								
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documents about the				any relating to th	he trust				
origin of creation of trust									
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Fill every necessary information of Trustees, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

Sr.No

M

Name of the		Local Trustee			
Trustee		Name		_	
Gender *	Select	<ul> <li>Date of Birth *</li> </ul>		餾	
Occupation	Select		Select	Y	
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Street Name					
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Pin					
State	Maharashtra	• District	Select	Y	
Taluka	Select	▼ Village	Select	v	
to of		_	For Life	*	
of the Trust 🔲 Charitable	Welfare	Particular of Docu	ments I Constitution of Society		
Education	al	creating	g Trust 🔲 Decree		
			Indenture		



Fill every necessary remaining information of Trustees, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

Add	d Member						×
	Street marne						-
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( NAME	Pin						
e/Trus	State	Maharashtra	v	District	Select	¥	
ame of	Taluka	Select	v	Village	Select	Ÿ	ationali
unny	Mobile No *	- 49 495 844 		Email Id *			
	PAN No *			Nationality *			
USITE	Aadhar No *			Date Of Admission*		Ê	
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	Medical     Old Age H     Orphanage	omes			Indenture     Scheme     Trust Deed		
	Religious				Ø Will		



After filling the information, click on "SAVE".

	Add Member					×	
	Street Name LandMark						
HECK NAME	Pin						
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sunny	Mobile No *			Email Id *			Edit
DD TRUSTEE	PAN No *			Nationality *			
	Aadhar No *			Date Of Admission*		<b>#</b>	
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aximum No of					SAVE	ose 🗸	
					🗍 For Life		
Objects of the	Trust Charitable. Educationa Medical Old Age Hi Ciphanage Religious Social Service	Welfare Il omes ce		Particular of Docu creating	uments Constitution of Society g Trust Decree Indenture Scheme Trust Deed Will Others		



Mention Mode of Succession of Trustees as per the provisions in your Trust creating document. Trustee/Trustees Details

1       summy       25/07/1985       Male       9422703608       shinde3608@gmail.com       E         Mode of Succession       It •       ADD TRUSTEES       ADD TRUSTEES       Minimum No of Trustees •       Image: State of the	Sr.No Name of the Trust	ee Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
Mode of Succession     Mode of Succession     Maximum No of Trustees     Maximum No of Trustees     Tenure of Trustees     Tenure of Trustees     Objects of the Trust   Charitable/Welfare   Educational   Educational   Medical   Medical   Medical   Orphanage   Orphanage   Others     Particular of scheme If any relating to the trust	1 sunny	25/07/1985	Male		9422703608	shinde36	508@gmail.com		Edit
ADD TRUSTEES         Mode of Succession         Mode of Succession *         Maximum No of Trustees *         Maximum No of Trustees *         Tenure of Trustees *         Tenure of Trustees *         Baximum No of Trustees *         Tenure of Trustees *         Baximum No of Trustees *         Tenure of Trustees *         Baximum No of Trust Deed         Baximum No of Panaage         Baximum No of Trust Deed         Baximum No of Trust Deed         Baximum No of Trust Deed         Baximum No of Trustees *         Baximum No of Trust Deed         Baximum No of Trustees *         Baximum No of Trustees *	< 1 ► 1C ▼								
Mode of Succession*       Minimum No of Trustees*         Maximum No of Trustees       Tenure of Trustees         Maximum No of Trustees       Tenure of Trustees         Objects of the Trust       Charitable/Welfare         Particular of Documents       Constitution of Society         Creating Trust       Decree         Medical       Indenture         Of Age Homes       Scheme         Orphanage       Trust Deed         Social Service       Others         Sports       Others	ADD TRUSTEES								
Mode of Succession *       Minimum No of Trustees *         Maximum No of Trustees       Tenure of Trustees         Maximum No of Trustees       For Life         Objects of the Trust       Charitable/Welfare         Particular of Documents       Constitution of Society         Educational       creating Trust         Oth Age Homes       Indenture         Orphanage       Trust Deed         Religious       Will         Social Service       Others         Particular of scheme If documents about the origin or creation of trust       Particular of scheme If any relating to the trust									
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Objects of the Trust       Charitable/Welfare       Particular of Documents       Constitution of Society         Educational       creating Trust       Decree         Medical       Indenture         Old Age Homes       Scheme         Orphanage       Trust Deed         Religious       Will         Social Service       Others         Others       Particular of scheme If any relating to the trust		*					) For Life		
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documents about the origin or creation of trust	Particular other that	an			Particular of sch	eme If			
origin or creation of trust	documents about th	he			any relating to the	e trust			
	origin or creation of tru	ist							



Trustee/Trustees Details

Minimum 1 trustee is required to register a trust and for Maximum there is no limit.

PAN Name of the Trustee Date of Birth Sr.No Gender Occupation Mobile No Email Aadhar No Nationality No 25/07/1985 Male 9422703608 shinde3608@gmail.com Edit sunny ∢ 1  $\mathbb{P}$ 10 🔻 ADD TRUSTEES Mode of Succession Mode of Succession \* Minimum No of Trustees \* Maximum No of Trustees Tenure of Trustees For Life Objects of the Trust 🔲 Charitable/Welfare Particular of Documents Documents creating Trust 🔲 Decree Educational Medical Indenture Scheme Old Age Homes Orphanage Trust Deed Religious 🔲 Will Social Service Others Sports Others Particular of scheme If Particular other than documents about the any relating to the trust origin or creation of trust



Trustee/Trustees Details

Mention the objects of the Trust by putting a tick mark in the respective box.

Sr.No	Name of the Trustee	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	sunny	25/07/1985	Male		9422703608	shinde3608(	@gmail.com		Edit
•	1 🕨 10 🕶								
ADD	TRUSTEES								
Mod	le of Succession								
М	ode of Succession *				Minimum No of Trust	tees *			
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ſ	Objects of the Trust	Charitable/We	Ifare		Particular of Docum	ments 🔲 Co	onstitution of Society		
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I	Particular other than				Particular of sche	me If			
d	ocuments about the				any relating to the	e trust			
origi	n or creation of trust								
					1				



Put a tick before the proper box regarding Trust creating document.

Trus	tee/Trustees Det	ails							
Sr.No	Name of the Trustee	Date of Birth	Gender	Occupation	Mobile No	Email	Aadhar No	PAN No	Nationality
1	sunny	25/07/1985	Male		9422703608	shinde3608@gma	il.com		Edit
•	1 🕨 10 🔻								
ADD	TRUSTEES								
Mod	e of Succession								
М	ode of Succession *				Minimum No of Tru	stees *			
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F	Particular other than				Particular of sch	eme If			
a oriair	or creation of trust				any relating to th	ie trust			
ongi	for creation of tract								



If your Trust has any movable or immovable property, then fill information regarding Sources of income, Annual income. If not,

then do not click.

Movable Property Details

Immovable Property Details

ADD IMMOVABLE PROPERTY

Income Details			
Sources of Income *			
Average Gross Annua	al Income		
From Movable Property *		From Immovable Property *	
Total Gross Income (Movable Property+Immovable Property)			





Immovable Property Details	
ADD IMMOVABLE PROPERTY	
Income Details	
Sources of Income *	
Average Gross Annual Income	
From Movable Property *	From Immovable Property
	*
Total Gross Income (Movable	
Property+Immovable	
Property)	



Fill every necessary information regarding movable property, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

	Euteanon		erouting must in Dec	100	
	Medical     Old Age     Orobana	Add Movable Property Details		×	
	Religiou	Property Details *			
	<ul><li>Sports</li><li>Others</li></ul>	Estimated Value (in INR) *			
Particular other than documents about the origin or creation of trust		Purchase Date		Ê	
			SUBMIT	Close	
Iovable Property De	etails				
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Sources of Income *					



After filling the information, click on "SUBMIT".

	Educational	creating must ig Decree			
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Sources of Income *					



Movable Property Details

Now, click on "ADD IMMOVABLE PROPERTY".

	3		
ADD IMMOVABLE PROPERTY			
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Income Details			
Sources of Income *			
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Average Gross Annual Ir	ncome		
From Movable Property *		From Immovable Property	
		×	
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(Movable –			



Fill every necessary information of immovable property, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

	Education	al	creating Trust 🗐 Decree	
	Medical Old Age H	Add Immovable Property		×
	Copitalia Copit	Town/Village *	C.S./Municipal/ Survey No	
Particular other than	Others	Area *	Assessment/Judi	
documents about the origin or creation of trust		Tenure/Nature *	Estimated Value (in INR)	
			*	
Movable Property D	etails			SAVE Close
ADD MOVABLE PROPERT	ΓΥ			
mmovable Property	Details			
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income Details				
Sources of Income *				



After filling the information, click on "SAVE".

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	Medical     Old Age + Add Immovable Property     Orphanad		×			
	Religious     Town/Village *     Social Se     Social Se	C.S./Municipal/ Survey No				
Particular other than	Others Area *	Assessment/Judi				
documents about the rigin or creation of trust	Tenure/Nature *	Estimated Value (in INR)				
vable Property De	etails		CAN/E Close			
			SAVE			
			SAVE			
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D MOVABLE PROPERT	Y Details		GAVE			
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DD MOVABLE PROPERT movable Property DD IMMOVABLE PROPER come Details Sources of Income *	Y Details RTY		GAVE			
DD MOVABLE PROPERT movable Property DD IMMOVABLE PROPER come Details Sources of Income *	Y Details		GAVE			



Fill the details of Sources of Income.

Moval	ble	Pro	perty	Details

	ADD MOVABLE PROPERTY	
ces	Immovable Property Details	
	ADD IMMOVABLE PROPERTY	
	Income Details	
	Sources of Income	/h
	Average Gross Annual Income	
	From Movable Property *	From Immovable Property
	Total Gross Income (Movable Property+Immovable Property)	

4 41



If Trust has any movable and immovable property, then fill information of sources of income, Annual Income and Expenditure.

Average Gross Annual Income				
From Movable Property *		From Immovable Property		
Total Gross Income (Movable Property+Immovable Property)				
Average annual exper	nditure			
On remuneration to trustees and manager		On establishment and staff		
* On religious objects *		On charitable objects *		
On religious objects		on chanable objects		
On miscellaneous items *		Total Annual Expenditure	0	
Particular of		Particular of title-deeds		
encumbrances if any on trust property		pertaining to trust property and the names of trustees in possession thereof		
Remarks				



Fill the necessary information in the bracket shown.

Average Gross Annua	1 Income	
From Movable Property *	From Immovable Property	
Total Gross Income (Movable Property+Immovable Property)		
Average annual exper	nditure	
On remuneration to trustees and manager	On establishment and staff	
On religious objects *	On charitable objects *	
On miscellaneous items *	Total Annual Expenditure	0
Particular of encumbrances if any on trust property	Particular of title-deeds pertaining to trust property and the names of trustees in possession thereof	
Remarks		



Mention remarks in "Remarks" box.

Average Gross Annu	al Income	
From Movable Property *	From Immovable Prop	*
Total Gross Income (Movable		
Property+Immovable Property)		
Average annual expe	nditure	
On remuneration to	On establishment	and
trustees and manager		*
On religious objects *	On charitable obje	its *
On miscellaneous items *	Total Annual Expend	ture
Particular of	Particular of title-de	eds
encumbrances if any on trust property	pertaining to trust prop and the names of trust	erty
uusi property	in possession the	reof
Demarks		
Kentarka		



If remarks are not there, then mention ' No Remarks '.

Average Gross Annua	al Income		
From Movable Property *		From Immovable Property *	
Total Gross Income (Movable Property+Immovable Property)			
Average annual exper	nditure		
On remuneration to trustees and manager		On establishment and staff	
On religious objects *		On charitable objects *	
On miscellaneous items *		Total Annual Expenditure	0
Particular of encumbrances if any on trust property		Particular of title-deeds pertaining to trust property and the names of trustees in possession thereof	
Remarks			



Fill every necessary information regarding communication details and other, in the form displayed on the screen. It is mandatory to fill information in the box where star sign is there.

communications Wit	h Trust/Society Note:-(These details will be used for all	further communications with Trus	t/Society)	
Contact Name/Nodal Officer/Rugnamitra		Contact Name/Nodal Officer/Rugnamitra		
Building Name Or Office Name				
Street Name				
LandMark				
Pin				
State	Maharashtra v	District	Select v	
Taluka	Select v	Village	Select •	
Mobile No *		Email Id *		

#### Note:-(File name should be simple. Two dots, special characters except (space, "-" & "\_") are not allowed. File size above 1MB is not allowed.)

Sr.No	Document List	Upload Document List				
1	Trust Application	Choose File No file chosen				
2	Consent Letter of Trustees	Choose File No file chosen				
3	Memorandum of association/(R&R) Constition	Choose File No file chosen				



List of documents to be uploaded :-

1.Trust Application.

2. Consent Letter of Trustees.

3. Memorandum of Association.

Document creating Trust.
 Address proof of all

Trustees.

Sr.No	Document List	Upload Document List
1	Trust Application	Choose File No file chosen
2	Consent Letter of Trustees	Choose File No file chosen
3	Memorandum of association/(R&R) Constition	Choose File No file chosen
4	Document creating Trust	Choose File No file chosen
5	Address proof of all Trustees	Choose File No file chosen
6	Identity proof of all Trustees	Choose File No file chosen
7	NOC for Trust Office Address	Choose File No file chosen
8	Trust Office Address proof	Choose File No file chosen
9	Authority Letter from Board of Trustees	Choose File No file chosen
10	Board Resolution copy	Choose File No file chosen

Note:-(File name should be simple. Two dots, special characters except (space, "-" & "\_") are not allowed. File size above 1MB is not allowed.)



6. Identity proof of all Trustees.
 7. No Objection Certificate for

Trust office address.

8. Trust office address proof.

9. Authority letter from Board

of Trustees.

10. Board Resolution Copy.

Sr.No	Document List	Upload Document List
1	Trust Application	Choose File No file chosen
2	Consent Letter of Trustees	Choose File No file chosen
3	Memorandum of association/(R&R) Constition	Choose File No file chosen
4	Document creating Trust	Choose File No file chosen
5	Address proof of all Trustees	Choose File No file chosen
6	Identity proof of all Trustees	Choose File No file chosen
7	NOC for Trust Office Address	Choose File No file chosen
8	Trust Office Address proof	Choose File No file chosen
9	Authority Letter from Board of Trustees	Choose File No file chosen
10	Board Resolution copy	Choose File No file chosen

Note:-(File name should be simple. Two dots, special characters except (space, "-" & " ") are not allowed. File size above 1MB is not allowed.)



11. Self – Declaration.

12. Vakalatnama, If any

13. Application for exemption from newspaper publication. (Affix Rs.10/court fee stamp).

14. Schedule 1, 2 and 6.

15. Rules & Regulation /

Constitution.

16. Any Other Document.

11	Affidavit of Applicant	Choose File No file chosen	
12	Vakalatnama, If Any	Choose File No file chosen	
13	Application regarding exemption from paper publication	Choose File No file chosen	
14	Statement relating to persons employed by society(Schedule II-see rule 8)	Choose File No file chosen	
15	Rules & Regulation / Constitution	Choose File No file chosen	
16	Any Other Document	Choose File No file chosen	

Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application

Payment Detail		
Payment Mode	Select	
RegistrationFee	3.00	

If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited





While filing information, if work is left incomplete, then click on "SAVE AS DRAFT".

11	Affidavit of Applicant	Choose File No file chosen
12	Vakalatnama, if Any	Choose File No file chosen
13	Application regarding exemption from paper publication	Choose File No file chosen
14	Statement relating to persons employed by society(Schedule II-see rule 8)	Choose File No file chosen
15	Rules & Regulation / Constitution	Choose File No file chosen
16	Any Other Document	Choose File No file chosen

Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application

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Га	ment	$\boldsymbol{\nu}$	cian

Payment Mode Select

RegistrationFee 3.00

If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited





In Payment mode select "online" or "offline" mode.

	Affidavit of Applicant	
12	Vakalatnama, If Any	Choose File No file chosen
13	Application regarding exemption from paper publication	Choose File No file chosen
14	Statement relating to persons employed by society(Schedule II-see rule 8)	Choose File No file chosen
15	Rules & Regulation / Constitution	Choose File No file chosen
16	Any Other Document	Choose File No file chosen
hough aym	h above mentioned documents are necessary for addressing your application non availability of any c nent Detail	of the document may not be the reason for not processing your application
houg) 'aym	h above mentioned documents are necessary for addressing your application non availability of any o nent Detail Payment Mode Select r	of the document may not be the reason for not processing your application



Now click on "SUBMIT". If information is incomplete, you will get the message. Fill respective information. You will get the message once your application is submitted online. For e.g. Your Trust Application is submitted successfully Your SRN No. {GBR/70065/18/17}

11	Affidavit of Applicant	Choose File No file chosen
12	Vakalatnama, if Any	Choose File No file chosen
13	Application regarding exemption from paper publication	Choose File No file chosen
14	Statement relating to persons employed by society(Schedule II-see rule 8)	Choose File No file chosen
15	Rules & Regulation / Constitution	Choose File No file chosen
16	Any Other Document	Choose File No file chosen

Though above mentioned documents are necessary for addressing your application non availability of any of the document may not be the reason for not processing your application

If you fail to submit your document your application will be cancelled and the amount you paid will be forfeited





Click on "Online Payment" and then Select the respective SRNumber and click on "PROCEED TO PAYMENT" button and click on "PAY" button.

#### Maharashtra State Site Map Register Trust File A Complaint Change Report Trust Accounts Search TrustEntry Society Event Online Payment Online Payment Trust Account Reports Trust Update Search Schedule-I Data Schedule-I Data Entry PAID UNPAID Select SRNnumber ChallanNumber Amount 2 💿 GBR/70065/18/17 GBR/2017/0160602 3.00 1 🕨 • 10 🔻 3 PROCEED TO PAYMENT Payment Amount 3.00 Name sneha patil Email sneha.probity@gmail.com Mobile 9029297284 PAY



4

Select any one of the payment option available on the screen.



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# Click on "Proceed for Payment".



(A Joint Venture between Govt. of Maharashtra & TCS)

Government of Maharashtra Portal

Name	r sneha natil
Selected Service	: Charity commissioner trust services
Application Number	: U110340D051017121149761713
Charges (in Rs.)	: 3.00
Portal Fees (in Rs.)	: 5.00
SGST:	: 0.45
CGST:	: 0.45
Total Amount (in Rs.)	: 8.90
Payment Mode	: ICICI Net Banking

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On the Homepage of your login you can see the status of your application.

Register Trust Data Entry Trust Account Reports Schedule VIIA File A Application Scheme Change Apply Certified True Copy File A Appeal Request Trust Accounts	44	ha au	1113	in ren			5,55						Faq	Site Map	Contact Us	Change
Sciety       Event       Take An Objection       Online Payment       Online Payment       Schedule-I Register Report       Trust Update       Search Schedule-I Data       Schedule-I Data Entry         My Applications         Image: Search Schedule-I Data       Schedule-I Data       Schedule-I Data       Entry         Image: Search Schedule-I Data       Schedule-I Data       Schedule-I Data       Entry         Image: Search Schedule-I Data       Image: Search Schedule-I Data       Image: Schedule-I Data	ñ	Register <sup>-</sup>	Trust E	ata Entry	Trust Account	Reports	Schedule VI	IIA File A App	lication Schen	ne Change	Apply Certified	I True Copy	File An App	eal Request	Trust Accounts	LO
My Applications          Image: Service Request Number       Register A Service Request Number       Image: Service Request Number       Application Type       Select       Image: Select Number         Application Date       Image: Select Number	ociety	Event -	Take An	Objection	Online Payme	nt Onli	ine Payment	Schedule-I Re	gister Report	Trust Updat	e Search Sch	nedule-I Data	Schedule-	I Data Entry		
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Application Date

22/09/2017 07:57:40

Status

Inward

View Report

Application Type

TrustRegistrationApplication

Number

GBR/00009/1860/17

Trust Name

woman freedom



Note

After online submission of application, Applicant or his Representative or his Advocate should remain present within 30 days from the date of submission with all original documents and contact Judicial Superintendent and if the applicant have selected offline payment mode then has to pay the Trust Registration fee in the respective trust office.



